



City of
LA HABRA

AGENDA

**CITY COUNCIL OF THE CITY OF LA HABRA
ADJOURNED REGULAR MEETING 5:30 P.M
&
REGULAR MEETING 6:30 P.M.
&
REGULAR JOINT MEETING WITH THE
CITY OF LA HABRA HOUSING AUTHORITY
AND LA HABRA UTILITY AUTHORITY
MONDAY, JULY 18, 2022**

COUNCIL CHAMBER
100 EAST LA HABRA BOULEVARD
LA HABRA, CALIFORNIA 90631

The Regular Meeting of the City Council and the Regular Joint Meeting with the City of La Habra Housing Authority and La Habra Utility Authority for July 18, 2022, will be conducted in person at the City of La Habra Council Chamber, located at 100 East La Habra Boulevard, La Habra, California. The Council Chamber will be open for public seating and speakers when the Mayor opens public comment periods. Effective March 1, 2022, the wearing of masks is no longer required for those entering this facility.

The public is also encouraged to participate in the Regular Meeting of the City Council and the Regular Joint Meeting with the City of La Habra Housing Authority and La Habra Utility Authority by submitting written comments via email to cc@lahabraca.gov no later than 5:00 p.m. on Monday, July 18, 2022, or by viewing the meeting live through the City of La Habra website and clicking on "[Watch Live](#)" at 6:30 p.m.

ADJOURNED REGULAR MEETING 5:30 P.M.: Canceled.

REGULAR MEETING & REGULAR JOINT MEETING 6:30 P.M.:

CALL TO ORDER: Council Chamber

INVOCATION: City Attorney/Legal Jones

PLEDGE OF ALLEGIANCE: Councilmember/Director Nigsarian

ROLL CALL: Mayor/Director Medrano
Mayor Pro Tem/Director Gomez
Councilmember/Director Espinoza
Councilmember/Director Nigsarian
Councilmember/Director Simonian

CLOSED SESSION ANNOUNCEMENT:

PROCLAMATIONS/PRESENTATIONS:

1. RECOGNITION OF MEALS ON WHEELS VOLUNTEER PHIL MERCHANT ON HIS 28 YEARS OF SERVICE
2. RECOGNITION OF THE ZARATE FAMILY AS THE 2022 DISTRICT 4 RESIDENTIAL BEAUTIFICATION AWARD RECIPIENT
3. RECOGNITION OF PROVIDENCE ST. JUDE EMPLOYEES TRACY BRYARS AND BARRY ROSS UPON THEIR RETIREMENT
4. RECOGNITION OF THE LA HABRA CITY SCHOOL DISTRICT ON ITS 125TH ANNIVERSARY

PUBLIC COMMENTS: When addressing the La Habra City Council, please complete a Speaker's Card before leaving the Council Chamber.

General Public Comments shall be received at the beginning of the governing body meeting and limited to three (3) minutes per individual, with a total time limit of 30 minutes for all public comments, unless otherwise modified by the Mayor or Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

The general Public Comment portion of the meeting allows the public to address any item of City business not appearing on the scheduled agenda. Per Government Code Section 54954.3(a), such comments shall not be responded to by the governing body during the meeting.

CONSENT CALENDAR:

All matters on Consent Calendar are considered to be routine and will be enacted by one motion unless a Councilmember, City staff member, or member of the audience requests separate action or removal of an item. Removed items will be considered following the Consent Calendar portion of this agenda. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per item that has been removed for separate discussion, unless otherwise modified by the Mayor. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

CITY COUNCIL:

1. **PROCEDURAL WAIVER:** Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

2. **APPROVE DENIAL OF LIABILITY CLAIM OF ANA ROBLES**

That the City Council deny the claim of Ana Robles in order to set a definite six-month Statute of Limitations date.

3. **APPROVE DENIAL OF LIABILITY CLAIM OF BIRAWATI NOTOREDJO**

That the City Council deny the claim of Birawati Notoredjo in order to set a definite six-month Statute of Limitations date.

4. **APPROVE DENIAL OF LIABILITY CLAIM OF ISRAEL RUELAS**

That the City Council deny the claim of Israel Ruelas in order to set a definite six-month Statute of Limitations date.

5. **APPROVE DENIAL OF LIABILITY CLAIM OF RICARDO RUELAS**

That the City Council deny the claim of Ricardo Ruelas in order to set a definite six-month Statute of Limitations date.

6. **APPROVE AN AGREEMENT WITH CORNERSTONE COMMUNICATIONS FOR PUBLIC OUTREACH AND COMMUNITY NEWSLETTER**

That the City Council approve and authorize the City Manager to execute a professional services agreement with Cornerstone Communications for public outreach and the community newsletter.

7. **APPROVE A RESOLUTION REAFFIRMING THE REQUIRED FINDINGS TO CONTINUE TO ALLOW REMOTE CITY COUNCIL MEETINGS AS REQUIRED BY AB 361**

That the City Council:
A. Receive this report; and,

B. **APPROVE AND ADOPT RESOLUTION NO. _____ ENTITLED: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA HABRA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE "TELEPHONIC" MEETINGS DURING THE STATE OF EMERGENCY.**

8. **RECEIVE AND FILE THE FISCAL YEAR 2020-2021 SINGLE AUDIT OF FEDERALLY ASSISTED GRANT PROGRAMS REPORT**

That the City Council receive and file the audited Fiscal Year 2020-2021 Single Audit of Federally Assisted Grant Programs (Single Audit) Report for the City of La Habra.

9. WARRANTS: APPROVE NOS. 00134746 THROUGH 00135053 TOTALING \$2,574,035.37; AND WIRE TRANSFER: APPROVE WIRE TRANSFER DATE 7/27/22 TOTALING \$3,865,431.29

That the City Council approve Nos. 00134746 through 00135053 totaling \$2,574,035.47; and approve Wire Transfer dated 7/27/22, totaling \$3,865,431.29.

CITY COUNCIL & HOUSING AUTHORITY:

1. REJECT ALL BIDS RECEIVED FOR THE ALLEY NO. 27, 45 AND 86 IMPROVEMENT, FISCAL YEAR 2020-21, CITY PROJECT NO. 2-R-20

That the City Council and the City of La Habra Housing Authority:

A. Reject bids received from Superior Paving Company Inc., dba United Paving Company and Gentry General Engineering Inc., for the Alley No. 27, 45 and 86 Improvement, FY 2020-21, City Project No.2-R-20; and

B. Authorize staff to re-advertise the Alley No. 27, 45 and 86 Improvement, FY 2020-21, City Project No. 2-R-20.

CITY COUNCIL & UTILITY AUTHORITY:

1. AWARD CONTRACT TO WILLDAN FOR A SEWER IMPROVEMENTS FEASIBILITY STUDY AND DESIGN SERVICES FOR THE FORMER COUNTY ISLAND SEWER PROJECT

That the City Council and La Habra Utility Authority:

A. Approve and authorize the City Manager/Executive Director to execute an agreement with Willdan for a sewer improvement feasibility study and design services for the former County Island sewer project; and

B. Authorize staff to issue a purchase order in the amount of \$84,360 to Willdan, which includes a twenty percent (20%) contingency.

CONSENT CALENDAR ITEMS REMOVED FOR SEPARATE DISCUSSION:

PUBLIC HEARINGS: None at this time.

CONSIDERATION ITEMS:

Any member of the audience may request to address the La Habra City Council on any Consideration Item, prior to the La Habra City Council taking a final vote on the item. Public comment shall be limited to three (3) minutes per individual, with a total time limit of 30 minutes per Consideration Item, unless otherwise modified by the Mayor or Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time, and comments must be kept brief, non-repetitive, and professional in nature.

1. CONSIDER APPROVAL OF GUIDELINES FOR THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDED BILL ASSISTANCE PROGRAM AND SMALL BUSINESS ASSISTANCE PROGRAM

That the City Council consider and approve:

A. Program guidelines, applications and agreements for the \$500,000 APRA funded Bill Assistance Program; and

B. Program guidelines, applications and agreements for the \$300,000 ARPA funded Small Business Assistance Program; and,

C. Authorize staff to make minor modifications and revisions to the guidelines, applications, and agreements, if necessary.

2. CONSIDER APPROVAL OF PROGRAM GUIDELINES FOR THE PROPOSED "LA HABRA COMMUNITY NON-PROFIT GRANT PROGRAM" FUNDED THROUGH THE AMERICAN RESCUE PLAN ACT

That the City Council:

A. Approve the proposed La Habra Community Non-Profit Grant Program Guidelines; and

B. Authorize the City Manager to establish a three member Application Review Board comprised of City staff, and designate the Community Services Commission to consider any appeals; and,

C. Authorize the City Manager to approve grant requests and allocate funding as recommended by the Application Review Board and/or the Community Services Commission appeal process, not to exceed a maximum of \$25,000 per application and not to exceed the City Council approved program funding of \$500,000.

3. CONSIDER APPROVAL OF AN AGREEMENT WITH MERCY HOUSE LIVING CENTERS FOR A PILOT PROGRAM THAT WILL PROVIDE PERMANENT SUPPORTIVE HOUSING UNITS IN THE CITY OF LA HABRA

That the City Council:

A. Approve a professional services agreement with Mercy Housing Living Centers to provide scattered-site Permanent Supportive Housing (PSH) in La Habra; and

B. Authorize the City Manager to utilize Program Design Option #1 as outlined in Mercy House's Proposal; and

C. Authorize the City Manager, if units are available and if an individual or family does not meet the criteria of program design Option #1, to utilize Program Design Option #2 as outlined in Mercy House's Proposal; and,

D. Authorize a budget appropriation of \$25,219 to cover the expenses associated with providing one-year of PSH for one unit of housing under Option #2, as necessary.

MAYOR'S COMMUNITY CALENDAR:

COMMENTS FROM STAFF:

COMMENTS FROM COUNCILMEMBERS:

ADJOURNMENT: Adjourned to Monday, August 1, 2022, at 5:30 p.m. in the City Council Closed Session Room 112c, 100 East La Habra Boulevard, followed by the Regular Meeting at 6:30 p.m. in the City Council Chamber.

Except as otherwise provided by law, no action shall be taken on any item not appearing in the foregoing agenda. A copy of the full agenda packet is available for public review at the Office of the City Clerk during regular business hours, and on the City's webpage at <http://www.lahabraca.gov/>.

Materials related to an item on this Agenda submitted to the City Council/Authority/Agency after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 110 East La Habra Boulevard, La Habra, during normal business hours

In accordance with the Federal Americans with Disabilities Act of 1990, should you require a disability-related modification or accommodation, including auxiliary aids or services to participate in the meeting due to a disability, please contact the City Clerk's Office at least ninety-six (96) hours in advance of the meeting at (562) 383-4030.

DECLARATION: This agenda was posted on the bulletin boards outside the south entrance of City Hall and the Council Chamber, where completely accessible to the public, at least 72 hours in advance of the City Council Meeting.

Rhonda J. Barone, CMC, Assistant City Clerk/Secretary